

# RESOURCES AND TRANSFORMATION OVERVIEW AND SCRUTINY PANEL

## WORK PROGRAMME 2023/2024

ITEM	OBJECTIVE	METHOD	LEAD OFFICER
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22 JUNE 2023			
Annual Performance and Provisional Budget Outturn	To receive the Annual Performance and Provisional Budget report	Written Report	Alan Bethune / Rebecca Drummond
Transformation Programme Update	To receive an update on the Transformation Programme (See Financial Strategy T&F report to Panel on 17/11/22)	Written Report / Presentation	Rebecca Drummond / Adam Hobbs
Commercial and Residential Property Annual Report	To receive the annual report on progress with Commercial and Residential Property	Presentation / Written Report	Andrew Smith
Environment and Sustainability: Development of a new operational services depot at Hardley Industrial Estate	To receive a report on the development of the new depot	Written Report	Andrew Smith
Terms of reference for the Panel	For information	On agenda	
ICT Update	To receive an update on progress with the ICT Service	Report or Presentation	Rich Bird / Kim Gray
Council Tax Reduction Scheme Task and Finish Group	To establish arrangements for the operation of the Group for 2023.	Agenda Item	Ryan Stevens

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Financial Strategy Task and Finish Group	To establish arrangements for the operation of the Group for 2023.	Agenda Item	Alan Bethune / Andy Rogers
<b>21 SEPTEMBER 2023</b>			
ICT Update	To receive an update on progress with the ICT Service	Report or Presentation	Rich Bird / Kim Gray
Transformation Programme	To consider the proposed Transformation Programme	Report	Rebecca Drummond / Adam Hobbs
<b>16 NOVEMBER 2023</b>			
ICT Investment Vs Benefits Realisation	To receive a KPI assessment of ICT Investment Vs Benefits Realisation (Requested by Financial Strategy T&F Group in report to this Panel on 17 November 2022)	Written Report	Rich Bird / Kim Gray
Council Tax Reduction Scheme	To receive the recommendations of the Task and Finish Group	Written Report	Ryan Stevens
Complaints Annual Report	To receive an annual overview of complaints received, and dealt with by the complaints team	Report	Karen Grimes / Amanda Wilson
Financial Strategy Task and Finish Group	To receive the recommendations of the Task and Finish Group	Written Report	Alan Bethune
<b>18 JANUARY 2024</b>			
Asset Maintenance and Replacement Programme	To receive details of the proposed programme and pass any comments to Cabinet.	Written Report	Alan Bethune

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Capital Strategy	To receive details of the proposed strategy and pass any comments to Cabinet.	Written Report	Alan Bethune
<b>28 MARCH 2024</b>			
ICT Update	To receive an update on progress with the ICT Service	Report or Presentation	Rich Bird /Kim Gray
Council Tax Reduction T&F – Arrangements for 2024	To agree arrangements for the Council Tax Reduction T&F meetings for 2024	Discussion	Ryan Stevens
<b>TO BE CONFIRMED</b>			
Procurement Update	To receive regular updates summarising procurement activities	Report	Gary Jarvis
Customer Services Review	To receive the Group's findings and recommendations	Written Report	Ryan Stevens